

Director of Children's & Family Ministry

Position summary:

Guides the Christian faith formation of our terrific children, ages birth – 6th grade while supporting families in the nurture and education of their children. Welcomes families to cultivate faith and fellowship opportunities. Develops and directs all aspects of Westminster's Children's & Family Ministry, in consultation with the Children & Family Commission, and other staff. Supports, trains, and guides children's ministries volunteers and oversees nursery staff.

Major Duties and Responsibilities:

1. Develop, oversee and lead a comprehensive ministry for all children from birth through sixth grade for ongoing education (Sunday School), summer VBS, sacrament education, and seasonal events;
2. Recruit, train and empower Sunday school teachers for ages Pre-K through 6th grade along with mid-week evening activities;
3. Ministers to families by embodying inclusive hospitality; welcoming new and visiting families while nurturing faith growth.
4. Display an aptitude and willingness to embrace technology to support a variety of learning environments.
5. Participate as an active and collegial member of the church staff and Children & Family Commission;
6. Supervise the Nursery staff on Sundays and other volunteers in children's ministry;

Qualifications Required:

1. Demonstrated ability and commitment to spiritual nurture and Christian faith formation in children and families;
2. Organizational skills to develop and manage volunteers, subordinates, and collaborate with peers in a dynamic children's and family ministry;
3. Proficiency with technology to aid remote and in-person learning for children and to engage parents;
4. Knowledge of and commitment to Presbyterian theology, ministry and mission;
5. Bachelor's degree in education or related field;
6. Provide all necessary clearances;

Hours: Full-time, Exempt, Salaried, plus Benefits

Reports to: Associate Pastor of Congregational Care and Education

Supervisory Responsibility: Nursery Staff

Effective Salary

Interested parties should upload their resumes to recruiting@westminster-church.org

Westminster Presbyterian Church PC(USA) is a thriving congregation of 1500 members, located in the south hills of Pittsburgh. This inclusive community serves children on Sunday mornings and in wide ranging programs throughout the week including energetic youth programs, choirs and fun seasonal events. Westminster Church also supports on premise the Westminster Early Childhood Education Program, a robust day care and nursery school.